



Pendle
Education Trust

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**PART-TIME TEMPORARY
TEACHER**

**APPLICATION
PACK**

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www.pendleeducationtrust.co.uk

INTRODUCTION

WHY WORK FOR PENDLE EDUCATION TRUST

This is an exciting time to join Pendle Education Trust. We are developing and always improving the academies within our family to ensure the highest standard of education for our children.

Pendle Education Trust is a family of academies in East Lancashire educating over two thousand children. The Trust is sponsored by Nelson and Colne College. Established in 2013, Pendle Education Trust continues to grow, welcoming new schools to our family.

Currently we have five Academies within our family, and we are looking forward to welcoming new additions over the coming months and years:

- **Castercliff Primary Academy**
- **Casterton Primary Academy**
- **Colne Primet Academy**
- **Pendle Primary Academy**
- **West Craven High School**

Our focus is exceptional leadership and meeting the needs of local families and the community. Through close collaboration with local partners and schools, we strive to deliver an excellent education for children in Pendle and surrounding districts.

Our vision is that every child should only be a short walk away from a world class school. We exist to empower, enable and inspire schools to provide an outstanding level of education and support through exceptional leadership, collaboration, innovative thinking and understanding of local needs.

In practice this means that we care passionately about all the children in our academies and believe in the difference our work can make to their lives. We have a fantastic staff of over 280 people across our academies – all dedicated to this single purpose.

We don't apologise for relentlessly driving forward improvements for the benefit of our children and staff and look for ways to collaborate within the Trust and with other schools and academies with like-minded philosophies. There will be considerable opportunities for professional development and there will be coaching and mentoring opportunities. We have strong links with our sponsor, Nelson and Colne College, to develop skills and potential in all Trust staff.

We are a flexible and supportive employer and would consider job share or part-time working applications.

Please visit our website for more information about Pendle Education Trust.

JOIN US

CASTERTON PRIMARY ACADEMY



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At Casterton Primary Academy, we aim to provide an environment where all children are inspired to learn and achieve to the very best of their ability. Our children love coming to school. They feel safe, develop strong friendships, have fun in their learning and their play, and have the confidence to explore new challenges. We have excellent relationships with parents whom we work closely with.

Our core values are based on our vision that every child will SHINE: they will be Safe, Here, Inspired, Neighbourly and Excellent in everything they set out to achieve. These values are embedded in everything we do throughout school.

The curriculum at Casterton Primary Academy is learner-centred and has been developed internally to reflect the needs of our children and community over a 2 year rolling programme. We offer a fully inclusive curriculum which enables all children, regardless of their individual starting points, to thrive and succeed. Being active and developing fundamental movement skills that can be applied throughout life is an important part of our curriculum. We have an active role within Burnley Sports Partnership giving the children a wide range of opportunities.

One of our many strengths lies in the mixed catchment that we draw from which mirrors the local community of Burnley. We have approx. 290 children on roll from a range of backgrounds, a large proportion of whom speak English as an additional language.

By joining Casterton Primary Academy, you will become part of a supportive and ambitious team. We collaborate with our colleagues at Pendle Primary Academy and Castercliff Primary Academy, as well as the two secondary academies in the Pendle Education Trust family, and benefit from the support of the Trust's core team for functions such as Finance, Facilities, Human Resources, Health and Safety, IT, Marketing and Governance.

Please take the time to read the information in this booklet to find out more about this role. We always encourage visits to school from prospective parents and staff so that you can feel the positive environment and culture we have at Casterton. We look forward to receiving your application.



Mr Paul Whaling
Principal

VACANCY

PART-TIME TEMPORARY TEACHER



Salary	Main Pay Scale
Role Details	0.4 class Teacher Key Stage 1 on Thursday and Friday
Required	5 th January 2026
Closing Date	26 th November 2025
Interview Date	December 2025



JOB DESCRIPTION

Job Description: Primary Teacher

Role Specific

1. Be up to date, plan and prepare high quality teaching on a range of programmes, delivering effective learning for students
2. Develop and share resources for the course/subject, including maintaining effective links across the Trust for resources
3. Deliver enrichment and enhancement activities
4. Effectively assess and cater for differentiation within lessons
5. Maintain comprehensive, up to date, student/course/subject records and provide information as requested
6. Ensure close liaison and good communications with other staff in matters concerning students
7. Use Trust systems to track and communicate student progress

Student Responsibilities

1. Value and support pupils to achieve their full potential
2. Having high expectations of behaviour and academic achievement for all pupils
3. Effectively manage the behaviour of pupils

Trust Responsibilities

1. Share the Trust's Vision, Mission, Values and Behaviours and communicate them effectively
 2. Participate in Staff Review and Professional Development activities, and be actively involved in the Trust's culture of high expectation
 3. Value diversity and promote equality
 4. Engage in marketing activities and liaison with employers and the wider community in line with Trust strategies
 5. Contribute to cross-Trust events
 6. Adhere to Trust policies and procedures including Health and Safety
 7. Be responsible for safeguarding and promoting the welfare of children and young people
 8. Any other duties that the Principal or Executive Principal consider appropriate
- Person Specification: Primary Teacher

PERSON SPECIFICATION

Person Specification: Primary Teacher

Qualifications and Attainments

Qualified Teacher with QTS **Essential**

Degree in a relevant subject area or appropriate professional qualification **Desirable**

A higher degree or advanced qualification **Desirable**

Training, Experience and Knowledge

Successful teaching experience in a relevant subject area **Essential**

Thorough knowledge of the EYFS/National Curriculum (as appropriate) **Essential**

Demonstrate a student centred approach to teaching, including an appreciation of inclusive provision and practices **Essential**

Ability to implement creative strategies for raising attainment in literacy and numeracy **Essential**

Knowledge and experience of writing lesson plans, developing resources and assessing pupil's work **Essential**

Experience of working in partnership with parents/carers to facilitate effective links between home and school **Essential**

Personal Skills and Attitudes

Display initiative, be positive and enthusiastic **Essential**

Demonstrate a commitment to equality and diversity, customer service and quality assurance **Essential**

Possess excellent communication and relationship building skills **Essential**

Be a team player **Essential**

Demonstrate a flexible, adaptable, resilient and results orientated approach **Essential**

Ability to lead and manage own workload effectively, and take responsibility for own professional development **Essential**

Suitability to work with children and young people **Essential**

Ability to use ILT in classroom delivery, including interactive whiteboard technology **Essential**



PRE EMPLOYMENT CHECKS

Please note: All of our positions are subject to an enhanced DBS check. If there's any reason why this may preclude you from being considered, please contact the Pendle Education Trust team. In line with Keeping Children Safe in Education 2025, an online search will be carried out as part of our due diligence on shortlisted candidates.

CVs are not accepted. If you're interested and would like to submit an application, please complete our online application form via our website careers.pendleeducationtrust.co.uk

Equal Opportunities statement

We are an Equal Opportunities employer, welcoming applications from all sections of the community.

Rehabilitation

The post you are applying for is covered by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013). If successful you will be required to apply to the Disclosure and Barring Service (DBS) for a 'disclosure'. Information provided by you or the Disclosure and Barring Service will be dealt with in a confidential manner in accordance with the DBS's Code of Practice. You may view the Code of Practice on the DBS website at www.gov.uk/dbs or alternatively a copy is available on request.





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Pendle Education Trust
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Company Registration Number
08263591

Place of Registration
England and Wales